

GOVERNMENT OF THE DISTRICT OF COLUMBIA

EXECUTIVE OFFICE OF THE MAYOR



Responses to Fiscal Year 2020 Performance Oversight Questions

Nachee Miller

Chair, Veterans Affairs Advisory Board

Submission to

Committee on Government Operations and Facilities

Chairperson Robert White

At-Large Councilmember

February 19, 2021

Committee on Government Operations and Facilities

John A. Wilson Building

1350 Pennsylvania Ave., NW

Washington, DC 20004

GENERAL QUESTIONS

1. Please provide the agency's mission statement.

Answer: The Mayor's Veterans Affairs Advisory Board (the Advisory Board) serves as an advisory body to the Mayor, the Mayor's Office of Boards and Commissions, the Office of Veterans Affairs, the Department of Employment Services, the Department of Health, the Department of Human Services, and other District government departments, agencies, and offices on all matters pertaining to Veterans in the District of Columbia.

2. Please list all reporting requirements in the District of Columbia Code or Municipal Regulations that the agency is required to complete in FY 20 and FY 21, to date. For each requirement, please list the date the report was required and the date it was produced. If the agency did not produce the report on the mandated timeline, please explain why.

Answer: The Advisory Board has no reporting requirements at this time.

3. What are the agency's top five priorities? Please explain how the agency expects to address these priorities in FY 21.

Answer:

(1) The first priority of the Advisory Board is to hold a monthly meeting during the calendar year. MOVA has worked with the leadership of the Advisory Board to identify the first Tuesday of every month as the meeting date for the board. The Mayor's Office of Veterans Affairs has published notice of the meeting in the D.C. Register, on our website, and post the notice in our office.

(2) The second priority of the Advisory Board is to drive more community engagement around the board's monthly meetings. While the Advisory Board's monthly meetings have become an event which has continued to garner significant interest from the community, more public attendance is always necessary. MOVA is working with the Chairman of the Advisory Board to identify ways in which the Advisory Board can foster more community participation.

(3) The third priority of the Advisory Board is to use the monthly meetings as a platform to highlight the Bowser Administration's programs, the service of our partner organizations, and to engage new community partners to support our collective work in the District to serve veterans. Often, members of the Advisory Board and the Office of Veterans Affairs invite community partners to give a presentation to the Advisory Board and members of the public in attendance. This has been a successful engagement tool and one that we are working to formalize. Our goal is to host at least one partner organization or potential partner organization at every monthly meeting. The Mayor's Office of Veterans Affairs and the leadership of the Advisory Board are actively working to recruit organizations to join the monthly meeting.

(4) The fourth priority of the Advisory Board is to encourage board members to work with and continue to develop their personal networks to disseminate information on services, benefits, events, and programs available for veterans in Washington D.C.

(5) The fifth priority of the Advisory Board is to work in partnership with the Mayor's Office of Veterans Affairs to organize a comprehensive Veterans Summit for veterans and organizations in Washington, DC the Advisory Board and the Mayor's Office have begun initial planning and discussions on scope, purpose, and timing. These planning sessions are ongoing.

4. *Please describe any new initiatives or programs that the agency implemented in FY 20 and FY 21, to date, to improve the operations of the agency. Please describe any funding utilized for these initiative or program and the results, or expected results, of each initiative.*

Answer: Prior to the pandemic, the Advisory Board successfully reorganized its committees. We now have five committees, and they are as follows: Government Affairs and Policy, Community Engagement, Events and Volunteerism, Veterans Business Development and Employment, and Veterans Benefits and Programs. We are confident that under this format our committees will be able to focus their attention on the most critical needs of our community.

5. *Please list all pending lawsuits that name the agency as a party. Identify which cases on the list are lawsuits that potentially expose the District to financial liability or will result in a change in agency practices and describe the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success.*

Answer: The Advisory Board does not have any pending lawsuits at this time.

6. *Please list all settlements entered into by the agency or by the District on behalf of the agency in FY 20 or FY 21, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).*

Answer: The Advisory Board did not enter any settlements in FY20 or FY21 to date.

7. *Please provide the number of FOIA requests for FY 20, and FY 21, to date, that were submitted to your agency. Include the number granted, partially granted, denied and pending. In addition, please provide the average response time, the estimate number of FTEs required to process requests, the estimated number of hours spend responding to these requests, and the cost of compliance.*

Answer: The Advisory Board did not receive any FOIA requests in FY20 or FY21 to date.

8. *Please list and describe any ongoing investigations, audits, or reports on the agency or any employee of the agency that were completed during FY 20 and FY 21, to date.*

Answer: There were no ongoing or completed investigations, audits, or reports on the Advisory Board in FY20 or FY21.

9. Please provide a list of all studies, research papers, reports, and analyses that the agency prepared or funded during FY 20 and FY 21, to date. Please submit a hard copy to the Committee of any study, research paper, report, or analysis that is complete.

Answer: There were no studies, papers, reports, or analyses prepared or funded for the Advisory Board in FY20 or FY21.

ADVISORY BOARD ON VETERANS AFFAIRS FOR THE DISTRICT OF COLUMBIA

10. Please provide copies of all Mayor's orders associated with the establishment and organization of the Advisory Board.

Answer: Please see the below Mayor's Orders attached.

- Mayor's Order 2001-92: Establishment of the Advisory Board on Veterans Affairs
- Mayor's Order 2002-142: Amendment to the Organization of the Advisory Board on Veterans Affairs

11. Please provide a current list of all members of the Advisory Board including:

Answer: Please see attached.

- a. *The date of their first meeting as a member;*
- b. *Any Advisory Board leadership position or subcommittee memberships they held in FY 20, or FY 21 to date and the date they assumed those positions;*
- c. *The number of meetings they have attended as an Advisory Board member;*
- d. *Whether the member is a veteran and if so, their branch of service and period of service; and*
- e. *The Ward in which they reside.*

12. Are there any deficits in the Advisory Board's expertise, diversity, or resources that may be impeding its ability to fulfill its mission? If so, how will the Advisory Board address such deficits in FY 21?

Answer: There are no deficits in the Advisory Board's expertise, diversity, or resources that impede its ability.

13. Please provide any rules of procedure that have been adopted by the Advisory Board.

Answer: Please see attachment.

14. For each meeting of the Advisory Board in FY 20, and FY 21 to date, please provide the agenda and minutes.

Answer: Please see attachment.

15. How have members of the Advisory Board supported the mission of the Office of Veterans Affairs?

Answer: The Advisory Board assists in promotion and advocacy of MOVA's services and programs to ANC's, DC veteran service organizations, and the veteran community. The Advisory Board brings fresh ideas and concerns to the Director of MOVA at monthly meetings.

16. Please provide any current recommendations of the Advisory Board on issues relating to veterans affairs.

Answer: The Advisory Board recommends a continued focus on welfare checks for veterans and promotion of vaccination resources and information.

17. Please briefly describe any other significant activities that the Advisory Board undertook in FY 20 or FY 21 to date.

Answer: The Advisory Board reorganized its subcommittees from subject areas to functional/action areas. A description of the new subcommittees and their goals and performance metrics are below.

<u>Mayor's Office Advisory Board on Veteran Affairs Committee Redesign</u>		
Committee Name (activity focused)	Description and Mission	Annual Performance Goals and Metrics
Government Affairs and Policy	Work with Board members, the DC Veteran community and DC lawmakers to develop policy ideas. Keep the Board aware of proposals or changes to DC Veteran legislation.	<ol style="list-style-type: none"> Provide the Board quarterly reports on DC or Federal Veteran legislation. Organize Veteran policy discussions at least once a year.
Community Engagement	Be a face of the Board at ANC meetings and public Veteran Events. Assist the Board with gathering presenters for Board meetings.	<ol style="list-style-type: none"> Attended monthly ANC meetings or Veteran events. Provide at least one presenter per Board meeting.
Events and Volunteerism	Organize events for the Board when required. Assist the Mayor's Office of Veterans Affairs with crowd building and Veteran volunteers. (Homelessness and Returning Citizens)	<ol style="list-style-type: none"> Organize Board Veteran Event when required. Assist MOVA with recruiting Veteran volunteers for DC events.
Veterans Business Development and Employment	Work with the MOVA Business Stakeholder Group. Keep the Board aware of Veteran small business opportunities and job fairs.	<ol style="list-style-type: none"> Provide the Board quarterly reports on Veteran small business policy changes, networking events or job fairs. Organize Veteran business networking events on behalf of the Board.
Veterans Benefits and Programs	Keep the Board aware of all Federal and District benefits and veterans programs including VBA, Education and MOVA programs. Liaison with the MOVA District Veterans Service Officer and the Congresswoman Holmes-Norton Service Academy Board.	<ol style="list-style-type: none"> Provide the Board quarterly reports on Veteran benefit policy changes and programs at the Federal and District level. Work with local Veteran education groups. Coordinate with DC Congress Delegate Office for Service Academy promotion and selection board.

DC Mayor's Office: Advisory Commission on Veteran Affairs

Bylaws

September 1, 2015

Operating Procedures

100 Purpose

- 100.1 The establishment of the District of Columbia Mayor's Office Advisory Commission on Veteran Affairs (Commission) is to advise the Mayor, the Council, the Director of DC Office on Veteran Affairs (OVA), and the public on the views and needs of the veteran communities in the District of Columbia.
- 100.2 The Commission shall work closely with OVA to support its efforts in providing education, resources, and referrals to the veteran community of DC.
- 100.3 These rules prescribe the operating procedures for the Commission, created by Mayoral Order 86-130, August 12, 1986, and as amended on December 2, 2014.

101 Officers

- 101.1 The officers of the Commission shall be a Chair, a Vice Chair, a Secretary, and Sergeant at Arms.
- 101.2 The Chair and Vice Chair shall be appointed by the Mayor. The Secretary and Sergeant at Arms shall be elected by the majority of the Commissioners.
- 101.3 The officers shall have such authority and perform such duties as determined by these Operating Procedures.

102 Term of Office

- 102.1 The officers shall be appointed/selected by December 31 of each year.
- 102.2 If the Secretary's position becomes vacant, the Commission may elect another Secretary at any meeting.
- 102.3 Each officer shall hold office for one year and until a successor has been appointed or until the Commissioner resigns or has been removed in the manner provided in Sections 107.1 and 107.2.
- 102.4 No two offices may be held by the same person.

103 The Chair

- 103.1 The Chair shall:
 - (a) Have and exercise general charge and supervision of the affairs of the Commission, subject to the approval of the Commission;
 - (b) Preside, when present, at all meetings of the Commission;

- (c) Sign, execute and acknowledge on behalf of the Commission instruments authorized by the Commission, except in cases where the signing and execution thereof shall be expressly delegated by the Commission to some other officer or agent of the Commission;
- (d) Conduct meetings with officials of public and private agencies and advise the Commission of said review;
- (e) Submit an annual report to the Mayor, the Council of the District of Columbia, and the veteran community about the work and accomplishments of the Commission;
- (f) Serve as an ex-officio member of any and all standing and Ad Hoc committees; and
- (g) Perform such other duties as assigned by the Commission.

104 The Vice Chair

104.1 The Vice Chair shall:

- (a) Have such powers and perform such duties as the Chair may from time to time prescribe, consistent with any such determination of the Commission;
- (b) In the absence of and upon delegation of the Chair, perform the duties of the Chair and when so acting, shall have all the powers of, and shall be subject to all restrictions placed upon, the Chair.

105 The Secretary

105.1 The Secretary shall:

- (a) Ensure that all meeting dates are timely noticed and conducted in accordance with these by-laws.
- (b) Responsible for taking and maintain all meeting minutes. Keep, electronically, minutes of the meetings of the Commission;
- (c) Ensure that the books, reports, statements, and all other documents and records required by law are properly kept and filed;
- (d) Sign such instruments as required, the signature of the Secretary;
- (e) In general, perform all the duties incident to the office of the Secretary and such other duties as from time to time may be assigned by the Chair; and
- (f) In the absence of and upon delegation by the Chair and the Vice Chair, perform the duties of the Chair and when so acting, shall have all the powers of, and shall be subject to all restrictions placed upon the Chair.

106 Parliamentarian

106.1 The Parliamentarian shall:

- (a) Be the expert in Robert's Rules of Order and procedures.
- (b) Advise the Chair and Board members on Robert's Rules, as well as provide leadership to the board regarding good order and discipline during all meetings.
- (c) Ensure all rulings and decisions by chair and the commission are observed in all meetings.

108 Meetings

108.1 Meetings of the Commission shall be held at least every other month.

108.2 Except as provided in 108.3, notice of a meeting shall be posted to the DC Register in a timely manner. Commission meetings will be added to the Board of Ethics and Government Accountability (BEGA) Meeting Calendar at least two days prior to the scheduled meeting date. A notice will be provided to each Member of the Commission at least seven (7) days before the date of the meeting.

108.3 If a majority of Members determines that the Commission business requires a meeting on fewer than the specified days' notice, notification shall be provided at the earliest practicable time, no fewer than two business days.

108.4 If a majority of the Members agree to postpone a meeting, notice of such postponement shall be provided to each member at least five (5) days before the scheduled date for such meeting or notification provided at the earliest practicable time.

109 Absenteeism

109.1 The names of Commission members with three consecutive absences shall be forwarded to the Mayor with a recommendation for removal.

109.2 The names of Commission members with three consecutive absences shall receive a letter from the Chair asking for their resignation.

110 Agenda

110.1 For each meeting, the Chair shall prepare a working agenda of matters to be discussed at the meeting, and shall include the agenda in the notice of the meeting required to be sent to all Members and posted in accordance to the Open Meetings Act as prescribed in Section 106.2.

110.2 Any matters appearing on the agenda which the Chair believes should be discussed in an closed executive session in accordance with Section 113 shall be noted.

111 General Notice

- 111.1 Except as otherwise specifically provided in the operating procedures, general notice of any meeting of the Commission shall be provided to each Member according to the requirements of the open meetings act 82-571.
- 111.2 Notice of a meeting shall include:
 - (a) The date, time, location, and proposed agenda;
 - (b) Whether the meeting or a portion thereof shall be closed to the public; and,
 - (c) The contact information of a person designated to respond to requests for information about the meeting.
- 111.3 An amended announcement shall be issued of any change in the information provided by a general notice in accordance with the requirements of these Operating Procedures, and shall be given in the manner prescribed in these Operating Procedures and at the earliest practicable time.
- 111.4 General notice shall be filed for publication as outlined in 108.2-3.

112 Quorum, Manner of Acting, and Adjournment

- 112.1 The presence of a majority plus one of the total number of Public Voting Members (Commissioners) shall constitute a quorum for an official meeting and administrative businesses of the Commission.
- 112.2 All policy decisions of the Commission are to be conducted by a quorum of the Commissioners.
- 112.3 Except as otherwise specifically provided by law or these Operating Procedures, the vote of a majority of the Commissioners present at the time of a vote, shall be the act of the Commission.
- 112.4 A majority of the Commissioners present at a duly convened meeting may adjourn the meeting.
- 112.5 If a meeting is temporarily adjourned to a date not more than five business days following such adjournment, it shall not be necessary to give any notice of the adjourned meeting or of the business to be transacted thereat otherwise than by an announcement at the meeting at which such adjournment is taken.
- 112.6 Each Commissioner shall be entitled to one vote.
- 112.7 Any board member who willfully or recklessly regards the bylaws adopted by this body shall be reported to the Mayor for appropriate disciplinary action, which may include removal for cause.
- 112.8 **All votes should be done by roll call.**

113 Public Meetings and Executive Sessions

- 113.1 All meetings of the Commission shall be open to the public.
- 113.2 The Chair or any member of the Commission may call for an Executive Session, in accordance with D.C. Code § 2-575(b). The Chair or any member of the Commission shall read into the record the code provisions when necessary to enter a closed Executive session.
- 113.3 No final official action shall be taken, however, except in public session.

114 Public Participation

- 114.1 Members of the public may address the Commission at a public meeting by making a request to the Chair either prior to or at the next scheduled meeting.

115 Minutes

- 115.1 The minutes of each meeting of the Commission, including any executive session, shall contain the names of the members present, the actions taken and the result of each vote, and record the vote of each Commissioner if there is a division on a vote.
- 115.2 Minutes shall reflect discussions held in executive session, including as much information as possible about those discussions without compromising the purpose for which such meeting was closed to the public.
- 115.3 A copy of the minutes of each meeting shall be supplied to each Commissioner in advance of public distribution.
- 115.4 Public distribution of minutes shall take place only after approval by the Commissioners.
- 115.5 Draft minutes of each meeting shall be available to the public within three business days of the prior Commission meeting in accordance to the Open Government Act.
- 115.6 Detailed minutes shall be available to the public upon approval by the Commission, but no later than 32 days from the date of the prior meeting. Audio recordings of the public portion of a meeting shall be published on the BEGM calendar on the respective meeting date in lieu of detailed meeting minutes.

116 Action by Commissioners without a Meeting

- 116.1 Any action which may be taken at a meeting of the Commission may be taken without a meeting if consent in writing, setting forth the action to be taken, is approved by a quorum of the Commissioners.

116.2 Any such action so taken shall be included on the agenda of the next meeting of the Commission in order for it to be documented as part of the Commission's official record.

117 Establishment and Appointment of Sub-Committees

117.1 The Commission by roll call vote of a majority of the Commissioners in office may establish (and therefore dissolve) standing, or Ad Hoc committees, task forces, or retain, with or without financial compensation, the services of consultants, as the Commission may deem appropriate to perform such functions as it may from time to time designate.

117.2 The authority of any such sub-committee shall expire on a date established by the Commission.

117.3 Each sub-committee shall consist of two or more members. Committee resolutions must be submitted in writing by the beginning of each commission meeting and signed by the committee members.

117.4 Non-Commission members may serve on committees.

117.5 A person appointed as a member of a sub-committee shall serve as such only at the pleasure of the Commission.

118 Amendments

118.1 These Operating By-Laws may be amended by a majority of the Commissioners in office, provided that:

(a) Such amendment is not inconsistent with the Mayor's Order;

(b) The notice of the meeting at which such action is taken shall state the substance of the proposed amendment;

(c) The notice of such meeting shall be provided to the members at least five (5) days before the date of the meeting; and,

(d) Whenever feasible, all interested parties shall have been afforded a reasonable opportunity to comment thereon.

119 Parliamentary Authority

119.1 The rules contained in Robert's Rules of Order Revised shall govern the Commission in all cases in which they are not inconsistent with these by-laws.

120 Definitions

- 120.1 As used in these By-Laws, except where the context otherwise requires:
- (a) "Mayor's Order" means Mayor Order 86-130, August 12, 1986.
 - (b) "Commission" means the D.C. Commission on Veteran Affairs.
 - (c) "Director" means the Director to the Mayor's Office of Veteran Affairs.
 - (d) "Commissioner" means a member of the Commission on Asian and Pacific Islander Community Development appointed by the Mayor of the District of Columbia;

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2001-92
June 22, 2001

SUBJECT: Establishment - Advisory Board on Veterans Affairs for the District of Columbia

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 777, Pub. L. No. 93-198, D.C. Code § 1-242(2)(1999 Repl.), it is hereby ORDERED that:

1. **Establishment:** There is established an Advisory Board on Veterans Affairs for the District of Columbia (hereinafter "Advisory Board").
2. **Purpose:** The Advisory Board shall serve as an advisory body to the Mayor, the Mayor's Office of Boards and Commissions, the Office of Veterans Affairs, the Department of Employment Services, the Department of Health, the Department of Human Services, and other District government departments, agencies, and offices on all matters pertaining to veterans in the District of Columbia.
3. **Functions:** The Advisory Board has the following duties. It shall:
 - a) Promote, via its advice and recommendations, advocacy support, as appropriate, and information services to veterans, their dependents, and their survivors concerning federal and District laws and regulations affecting benefits and claims. For purposes of this Order:
 - i) "Benefit" means any payment, service, commodity, function or status, entitlement to which is determined under laws administered by the U.S. Department of Veterans Affairs or by any agency of the District government and that affects veterans, their dependents, or their survivors.
 - ii) "Claim" means any application made under Title 38 U.S.C., and implementing directives, or under any District law or regulation, for entitlement to benefits, reinstatement, continuation, or increase in benefits, or the defense of a proposed agency adverse action concerning benefits.

(2)

- b) Advise the Mayor and District government agencies on systemic and other issues affecting the coordination and delivery of services to veterans in the District. These services relate, but are not limited to, the areas of education, employment, health care, housing and treatment for substance abuse.
 - c) Assist the Mayor and District government agencies to identify unmet needs of veterans in the District. Recommend programs, services, and strategies to address these needs. Assist the Office of Veterans Affairs to identify community groups, corporations, and other organizations with which the Office of Veterans Affairs might partner in developing programs and services to meet the needs of veterans.
 - d) Provide advice and guidance to the Mayor and District government agencies on veteran-related issues, including but not limited to proposed legislation, rules, regulations, and budgets.
 - e) Assist the Mayor and the Office of Veterans Affairs to secure support for operations of the latter from outside the government, including the solicitation and receipt of donations, grants, and volunteers in accordance with District law.
 - f) Assist the Office of Veterans Affairs to research the demographics of veterans in the District.
 - g) Assist the Office of Veterans Affairs to review and evaluate the programs and services for veterans in the District that are conducted or planned by public and private agencies.
 - h) Recommend other activities as it may deem appropriate with respect to matters affecting programs and services for veterans in the District.
 - i) Undertake such other duties as may be requested by the Mayor or the Office of Veterans Affairs.
4. **MEMBERSHIP:** The Advisory Board shall consist of seven (7) individuals who are appointed by the Mayor. All members shall be veterans resident in the District who have experience with, or an interest in, issues that impact the coordination and delivery of benefits and services to veterans. To the maximum extent possible, the membership of the Advisory Board shall reflect a representative cross-section of veterans in the District by age, branch of service, gender, and period of service (beginning with World War II).

(3)

In addition, the Mayor may appoint such District government officials to serve on the Advisory Board in an ex-officio (non-voting) capacity as are necessary to carry out its functions.

5. **TERMS:** Members shall serve at the pleasure of the Mayor.
6. **ORGANIZATIONAL STRUCTURE:**
 - a) The Mayor shall designate one member as Chairman, who shall serve in that capacity at the pleasure of the Mayor.
 - b) The Mayor shall designate one member to serve as Vice-Chairman, who shall serve in that capacity at the pleasure of the Mayor.
 - c) The Advisory Board shall determine its own organizational structure, establish appropriate standing committees or task forces, determine its own rules and procedures and issue its own bylaws, which shall be sufficient to establish and maintain a prudent internal control structure and shall not be in conflict with the law or this Order.
 - d) The Advisory Board shall maintain a prudent Management Information System whereby all records shall be maintained at a designated District government location. Records shall be made available to the public in an accessible format.
 - e) The Advisory Board shall open to the public any meeting at which it adopts a report or recommendations. The Advisory Board shall maintain an audio transcript and written minutes of all public meetings.
 - f) Beginning in 2002, the Advisory Board shall annually publish a report of its activities and recommendations by July 1 and submit such to the Mayor, other appropriate District government officials, and the public.
7. **ADMINISTRATION:** The Mayor or his/her designee shall provide administrative support to the Advisory Board. The Mayor or his/her designee may accept resources provided from public or private organizations to execute and coordinate the activities and functions of the Advisory Board.

(4)

8. **COMPENSATION:** Members of the Advisory Board shall serve without compensation, except that a member may be reimbursed for expenses incurred in the authorized execution of official Advisory Board duties.
9. **EFFECTIVE DATE:** This Order shall become effective immediately.

Anthony A. Williams
ANTHONY A. WILLIAMS
MAYOR

ATTEST: *Beverly D. Rivers*
BEVERLY D. RIVERS
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2002-142
August 19, 2002

SUBJECT: Amendment of Mayor's Order 2001-92, dated June 22, 2001, Establishing the Advisory Board on Veterans Affairs for the District of Columbia and Appointments

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), it is hereby **ORDERED** that:

1. All other paragraphs in Mayor's Order 2001-92, dated June 22, 2001, will remain in full force. Changes to paragraph 4 are hereby issued and amended to read as follows:
 4. **MEMBERSHIP:** The Advisory Board shall consist of twenty-one (21) individuals who are appointed by the Mayor. All members shall be veterans who are residents in the District who have experience with, or an interest in, issues that impact the coordination and delivery of benefits and services to veterans. To the maximum extent possible, the membership of the Advisory Board shall reflect a representative cross-section of veterans in the District by age, branch of service, gender, and period of service (beginning with World War II). In addition, the Mayor may appoint such District government officials to serve on the Advisory Board in an ex-officio (non-voting) capacity as are necessary to carry out its functions.
2. The following persons are appointed as members of the Advisory Board and shall serve at the pleasure of the Mayor:

DAVID F. ADDLESTONE, ESQUIRE
EDWARD CHOW, JR.
H.R. CRAWFORD
SHERWOOD D. GOLDBERG, ESQUIRE
ROBERT L. HALL
TARO K. JONES, LTC, NGANG
ROBERT A. MALSON, ESQUIRE
HERMAN PRESTON
JACQUES RONDEAU
REVEREND A. REBECCA WEST
JOE WYNN

CARL J. CARTER
BERNARD F. COLEMAN, PH.D.
PATRICK GAMIT GANIO
CLAYTON P. GILES
JOY J. ILEM
GALO LEGUILLOU
VALERIE MCGREGOR
LAMAR DWAYNE REVIS
HENRY THOMAS
CHARLES A. WITHERS

3. The following person are appointed as ex-officio non-voting members of the Advisory Board, representing District government agencies and shall serve at the pleasure of the Mayor:

SABRINA E. MCNEAL, representing the Executive Office of the Mayor; and
HERBERT TILLERY, the Deputy Mayor for Operations.

4. **ROBERT A. MALSON, ESQUIRE**, is appointed Chairperson of the Advisory Board and shall serve in that capacity at the pleasure of the Mayor.
5. **EFFECTIVE DATE:** This Order shall become effective immediately.

Anthony A. Williams
ANTHONY A. WILLIAMS
MAYOR

ATTEST: *Beverly R. Rivers*
BEVERLY R. RIVERS
SECRETARY OF THE DISTRICT OF COLUMBIA

Last Name	First Name	Seat Designation (specific role)	Voting Member	Commission Email Address	Alt Email	Phone	Ward of Residence	Branch of Service
Adebayo	Sequoyah	Ex-Officio Member	No	[Insert]	sequovah.adebayo@udc.edu	202.274.7012-Direct Line (801 Community College) 202.295.7842-Cell Phone	Ward 5	N/A
Black	Nancy	Department of Behavioural Health Designee	No	nancy.black@dc.gov	N/A	202-251-1003	Ward 4	Army
Curry	Lymar	Public Member	Yes	lymar.curry@dcbc.dc.gov	lymarcurry@gmail.com Lymar.Curry@uss.dhs.gov	202.327.0189 (cell) 202.406.9059 (office)	Ward 7	Air Force
Gibson	Ventris	Department of Human Resources (DCHR) Designee	No	Ventris.gibson@dc.gov	N/A	202.442.9669 (office)	Ward 6	Navy
Grant	Vanessa	Public Member	Yes	vanessa.grant@dcbc.dc.gov	vangrant06@yahoo.com	202.340.6696 (cell)	Ward 8	Air Force
Harsty	Paul	Public Member	Yes	paul.harasty@dcbc.dc.gov	pharasty@armydistaff.org		Ward 4	Navy
Honore	Phillip	Ex-Officio Member	No	phillip.honore@dc.gov	phillip.honore@gmail.com	202-297-3300 (unknown)	MD Resident	
Jones	Andre	Public Member	Yes	andre.jones@dcbc.dc.gov	ajones@dccomms.com ajones@fedcity.com	202.683.6060 (work) 202.277.2042 (cell)	Ward 8	Army
Ju	Dominic	Public Member	Yes	dju@bluepathlabs.com		202.360.1817	Ward 4	Army
Khan	Saif	Public Member	Yes	saif.khan@dcbc.dc.gov	saif@americanveteranscommittee.org	202.674.7243 (cell)	Ward 2	Army
Lampkin	Jamaal	Public Member	Yes	jamaal.lampkin@dcbc.dc.gov	ahmadlampkin@hotmail.com	501.940.1997 202.904.1919	Ward 5	Army
Locks	Sidney	Public Member	Yes	sidney.locks@dcbc.dc.gov	sidney.locks@gmail.com	202-525-7151	Ward 4	Army
Mansaray	Namatie	Public Member	Yes	namatie.mansaray@dcbc.gov	namatie@caringacross.org		Ward 5	Army
Miller	Nachee	Public Member Chair	Yes	nachee.miller@dcbc.dc.gov	nacheem@yahoo.com	301-213-5437	Ward 5	Army
Moore	Jesse	Public Member	Yes	jesse.moore@dcbc.dc.gov	jessemorrejr@hotmail.com	618-520-0873	Ward 4	Army
Bachner-Mullins	Carrie	Public Member	Yes	carrie.mullins@dcbc.gov	CBM@bachnergroup.com	202.621.1879	Ward 2	Air Force
Preston	Herman	Ex-Officio Member	No	herman.preston@dc.gov	N/A	202.685.9651 (office) 202.507.0559 (cell)	Ward 5	Army
Slaughter	Steve	Public Member	Yes	steven.slaughter@dcbc.dc.gov	sslaug0467@aol.com		Ward 8	Army
Smitz	Kyle	Public Member	Yes	kyle.smitz@dcbc.gov	ksmitz@smitzlabs.com		Ward 6	Army
Strickland	Lejuan	Department of Employment Services (DOES) Designee	No	lejuan.strickland@dc.gov	N/A	202.671.1629 (work)	Ward 7	Army
Sydnor	James	Public Member	Yes	james.sydnor@dcbc.dc.gov	dcvmfc@gmail.com	(206) 931-3671	Ward 4	Marines
Tobin	Michael	Ex-Officio Member	No	michael.tobin@dc.gov	N/A	202-727-3838	Ward 2	Army
Treadwell	Claudia	D.C. Office of Attorney General Designee	No	claudia.treadwell@dcbc.dc.gov	claudia.treadwell@dc.gov	202-724-5444	Ward 6	Marines
White	Richard	Public Member	Yes	richard.white@dcbc.dc.gov	N/A	202-889-0351	Ward 8	Army
Williams	Lane	Public Member	Yes	lane.williams@dcbc.dc.gov	williams.lane.v@dol.gov	202.671.2143 443-938-0115	Ward 7	Army
Wynn	Joseph	Public Member	Yes	joseph.wynn@dcbc.dc.gov	joewynn@vetsgroup.org	(202) 365-0482	Ward 1	Air Force
Vacant (Shay Rangel)								
Vacant (Joe Finnegan)								