

## **January 15, 2014 Questions from the Council of the District of Columbia**

1. Please provide, as an attachment to your answers, a current organizational chart for your agency with the number of vacant and filled FTEs marked in each box. Include the names of all senior personnel, if applicable. Also include the effective date on the chart.

**The requested information is enclosed. (ATTACHMENT A)**

2. Please provide, as an attachment, a Schedule A for your agency which identifies all employees by title/position, current salary, fringe benefits, and program office as of January 13, 2014. The Schedule A should also indicate any vacant positions in the agency. Please do not include social security numbers.

**The requested information is enclosed. (ATTACHMENT B)**

3. (a) For fiscal year 2013, please list each employee whose salary was \$110,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and/or bonus pay.

**The requested information is enclosed. (ATTACHMENT C)**

(b) For fiscal year 2014, please list each employee whose salary is or was \$110,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and/or bonus pay as of the date of your response.

**The requested information is enclosed. (ATTACHMENT D)**

4. Please list each grant or sub-grant received by your agency in fiscal years 2013 and 2014 (to date). List the date, amount, purpose of the grant or sub-grant received, and explain how the grant is allocated if it is a multi-year grant.

**The requested information is enclosed. (ATTACHMENT E1, E2)**

5. Please list all currently open capital projects for your agency as of January 13, 2014, including those projects that are managed or overseen by another agency or entity. Include a brief description of each, the total estimated cost, expenditures to date, the start and completion dates, and the current status of the project. Also, indicate which projects are experiencing delays and which require additional funding.

**Answer: The Airports Authority has two enterprise funds, Aviation and Dulles Corridor. Aviation activities are funded from airline rates and charges, airport concessions, bond proceeds, passenger facility charges and grants (federal and**

**Commonwealth of Virginia). Dulles Corridor activities are currently funded with Dulles Toll Road revenues, bonds proceeds, Federal Transit Administration grant, and contributions from Fairfax County and the Commonwealth of Virginia.**

**The Airports Authority has six budget programs, five that include ongoing capital projects. The largest of these projects is the Metrorail Phases 1 and II. The remaining projects include repair work, planning, design, and construction for airport and Dulles Corridor projects other than rail facilities. All projects are specific to the Airports Authority's operations and receive no District of Columbia funding. All active capital projects are included in the Airports Authority's 2014 Budget.**

<http://www.mwaa.com/311.htm>

6. (a) Please list and describe any investigations, studies, audits, or reports on your agency or any employee of your agency that were completed at any time since October 1, 2011.
- (b) Please list and describe any ongoing investigations, audits, or reports of your agency or any employee of your agency.

**Answer: Under the terms of the Airports Authority's long-term lease with the federal government and as a federal grant recipient, we are subject to periodic review by the U.S. Department of Transportation, the Federal Aviation Administration, the Federal Transit Administration and the U.S. Government Accountability Office. Several reviews by these agencies have either been completed or are currently underway. Additionally, the Metropolitan Washington Airports Authority annually produces an audited Comprehensive Annual Financial Report, and is audited under the Single Audit Act in accordance with OMB Circular A-133.**

7. What are your top five priorities for the agency? Please provide a detailed explanation for how the agency expects to achieve or work toward these priorities in fiscal years 2014 and 2015.

**Answer: The top five priorities for the Airports Authority in 2014 are:**

- Provide prudent fiscal management and promote regulatory decisions that balance operating expenses and passenger traffic between Reagan and Dulles airports with the goal of maintaining and attracting robust and high-quality domestic and international air service to serve the National Capital Region;**
- Extend Metrorail to Washington Dulles International Airport and beyond, expanding job opportunities and access for District of Columbia residents and others throughout the region;**

- **Pursue capital improvements at Reagan National to improve accommodate increased flight activity and passenger traffic resulting from federal regulatory changes and airline commercial transactions. Ongoing capital improvements at both Reagan and Dulles airports to address safety needs, increasing passenger traffic, and the need to rehabilitate and replace aging equipment and facilities;**
- **Assure compliance with new or revised policies and procedures governing finances, Freedom of Information (FOI), code of ethics, contracting practices, travel policies, Board Bylaws, procurement, human resource programs, and internal controls and compliance;**
- **Maximize non-airline revenue including concessions, advertising, cargo and in-fill site development for the western land areas at Dulles International.**