

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the Deputy City Administrator & Deputy Mayor for Public Safety and Justice

February 2, 2016

Hon. Kenyan McDuffie
Chairperson, Committee on the Judiciary
1350 Pennsylvania Ave., N.W.
Washington, D.C. 20004

Dear Chairperson McDuffie:

In preparation for the Committee on the Judiciary's February 4, 2016 performance oversight hearing, below please find the responses to the submitted questions.

General Questions

1. Please provide, as an attachment to your answers, a current organizational chart for the agency, including the number of vacant, frozen, and filled FTEs in each division or subdivision. Include the names and titles of all senior personnel. Also provide the date that the information was collected on the chart.

See Attachment A.

- a. Please provide an explanation of the roles and responsibilities for each division and subdivision.

The mission of the Office of the Deputy Mayor for Public Safety and Justice (DMPSJ) is to provide guidance, support, coordination, and oversight to ensure public safety and enhance the delivery of services in the District of Columbia. There are no divisions or subdivisions in the agency.

- b. Please provide a narrative explanation of any changes made during the previous year.

DMPSJ has made several changes from the previous year: (1) launching the Community Stabilization Program and (2) housing the Concealed Pistol License Review Board within the office.

2. Please provide, as an attachment, a current Schedule A for the agency, which identifies all employees by title/position, current salaries, fringe benefits, and program. This



Schedule A should also indicate if the positions are continuing/term/temporary/contract and whether they are vacant or frozen positions.

See Attachment B.

- a. For each vacant position, please provide the status of the agency’s efforts to fill the position, as well as the position number, the title, the program number, the activity number, the grade, the salary, and the fringe associated with each position. Please also indicate whether the position must be filled to comply with Federal or local law.

DMPSJ is actively recruiting for its three vacant positions and aims to fill them by March 1.

- b. For each filled position, please provide the employee’s length of service with the agency.

Kevin Donahue: 13 months;
 Helder Gil: 13 months;
 Christina Murphy: two months; and
 John Mein: one week.

- 3. Please list all employees detailed to or from your agency, if any. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date of the detail, and the employee’s projected date of return.

Name	Detailed from	Role	Detail Start	Detail End	Justification
Chanda Washington	DMPED	DMPSJ Public Information Officer	December 2015	April 2016	Serves as agency PIO and coordinates public relations among agencies under DMPSJ’s purview.
Aphrodite Hadjiloucas	DCHR	DMPSJ Capital City Fellow	December 2015	June 2016	Capital City Fellow Program

- 4. Please provide the Committee with:
 - a. A list of all employees who received or retained cellphones, personal digital assistants, or similar communications devices at agency expense in FY15 and FY16, to date.



FY15

DMPSJ is awaiting a revised listing for cellphones, personal digital assistants, or similar communications devices prior to January 1, 2015.

First Name	Last Name	Device Type
Helder	Gil	Cellular
Helder	Gil	Tablet
Kevin	Donahue	Cellular
Emile	Thompson	Cellular

FY16

First Name	Last Name	Device Type
Helder	Gil	Cellular
Helder	Gil	Tablet
Kevin	Donahue	Cellular
Christina	Murphy	Tablet
Christina	Murphy	Cellular
Emile	Thompson	Cellular

- b. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, as well as a description of all vehicle accidents involving the agency's vehicles in FY15 and FY16, to date;

No vehicles were owned or leased by DMPSJ in FY15 and FY16 to date.

- c. A list of employee bonuses or special award pay granted in FY15 and FY16, to date;

No bonuses or special award payments were made in FY 2015 or FY16 to date by DMPSJ.

- d. A list of travel expenses, arranged by employee for FY15 and FY16, to date, including the justification for travel; and

Please see Question 8, no additional context can be provided for travel at this time.

- e. A list of the total overtime and workers' compensation payments paid in FY15 and FY16, to date, including the number of employees who received overtime and workers' compensation payments.

DMPSJ did not have any overtime or workers' compensation payments paid in FY16 to date.



5. With regard to the use of communication devices:

- a. What procedures are in place to track which individuals or units are assigned mobile devices (including, but not limited to smartphones, laptops, and tablet computers)? Please include how the usage of these devices is controlled.

OCTO conducts monthly billing audits that collect and compile all billed items in connection with monthly vendor invoices. Once the audit is completed, all billing records/agency inventory is loaded into FCMS for viewing. Agencies are responsible for reviewing their inventory and certifying billing/inventory records. The DMPSJ Program Analysis Officer monitors monthly usage and receives alerts as necessary, including monthly statements.

- b. How does your agency limit the costs associated with its mobile devices?

The costs are managed by using pricing plans that accurately fit the need of DMPSJ as well as the Program Analysis Officer reviewing the mobile expenditures for the office.

- c. For FY15 and FY16, to date, what was the total cost including, but not limited to, equipment and service plans for mobile communications and devices?

Fiscal Year	Billing Total Estimated	Payment Total Estimated
2015	\$ 20,925.84	\$ 20,698.96
2016	\$ 3,335.66	\$ 1,960.31*

* Two month invoices of T-Mobile are under review and not paid yet.

6. For FY15 and FY16, to date, please list all intra-District transfers to or from the agency.

FY2015:

Seller	Buyer	MOU Title
Office of the Chief Technology Office (OCTO)	DMPSJ	Telecom & RTS Collection
Office of Finance Resource Management (OFRM)	DMPSJ	DCNET

FY2016:

Seller	Buyer	MOU Title
Office of the Chief Technology Office (OCTO)	DMPSJ	Telecom & RTS Collection



Office of Finance Resource Management (OFRM)	DMPSJ	DCNET
Metropolitan Police Department	DMPSJ	Implementation of DMPSJ – MPD (employee detail)

7. For FY15 and FY16, to date, please identify any special purpose revenue funds maintained by, used by, or available for use by the agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the program that generates the funds; (4) the amount of funds generated by each source or program; and (5) expenditures of funds, including the purpose of each expenditure.

DMPSJ did not maintain or use any special purpose revenue funds in FY15 (as of January 1, 2015) or FY16 to date.

8. For FY15 and FY16, to date, please list any purchase card spending by the agency, the employee making each expenditure, and the general purpose for each expenditure.

From January 1, 2015 to February 1, 2016, DMPSJ did not make any purchase card expenditures. DMPSJ has developed a plan of action to use the purchase card during the remainder of FY16.

For FY15, under the previous administration, the purchase card spending was as follows:

Name	Date	Merchant Name	Type of Charge
MCCRAY, TYKISHA	10/20/2014	LEXIS NEXIS	MEMBERSHIP DUES
MCCRAY, TYKISHA	10/21/2014	DC BAR	TUITION FOR EMPLOYEE TRAINING
MCCRAY, TYKISHA	10/21/2014	COMCAST OF WASHINGTON	PURCHASE - OTHER EQUIP
MCCRAY, TYKISHA	10/21/2014	STANDARD OFFICE SUPPLY	OFFICE SUPPLIES
MCCRAY, TYKISHA	11/04/2014	STANDARD OFFICE SUPPLY	OFFICE SUPPLIES
MCCRAY, TYKISHA	11/07/2014	FEDEX OFFICE 00055145	CONTRACTUAL SERVICES - OTHER
MCCRAY, TYKISHA	11/11/2014	AMAZON.COM	OFFICE SUPPLIES
MCCRAY, TYKISHA	11/13/2014	USAIRWAY 03723803158375	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	11/13/2014	USAIRWAY 03723803158386	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	11/13/2014	USAIRWAY 03723803158390	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	11/13/2014	USAIRWAY 03723803222996	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	11/13/2014	USAIRWAY 03723803223000	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	11/13/2014	USAIRWAY 03723803223011	TRAVEL - OUT OF CITY



MCCRAY, TYKISHA	11/18/2014	HAMPTON INN GREENWOOD	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	11/18/2014	HAMPTON INN GREENWOOD	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	11/18/2014	HAMPTON INN GREENWOOD	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	11/19/2014	HILTON GARDEN INN	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	11/19/2014	HILTON GARDEN INN	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	11/19/2014	HILTON GARDEN INN	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	11/21/2014	STANDARD OFFICE SUPPLY	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	12/05/2014	FAIRFIELD INN & SUITES	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	12/05/2014	FAIRFIELD INN & SUITES	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	12/05/2014	FAIRFIELD INN & SUITES	TRAVEL - OUT OF CITY
MCCRAY, TYKISHA	12/16/2014	STANDARD OFFICE SUPPLY	OFFICE SUPPLIES
MCCRAY, TYKISHA	12/12/2014	STANDARD OFFICE SUPPLY	OFFICE SUPPLIES
MCCRAY, TYKISHA	12/29/2014	STANDARD OFFICE SUPPLY	OFFICE SUPPLIES
MCCRAY, TYKISHA	12/30/2014	BARON TOURS	TRANSPORTATION - MATERIALS

9. Please list all memoranda of understanding (MOU) entered into by your agency during FY15 and FY16, to date, as well as any memoranda of understanding currently in force. For each, indicate the date entered and the termination date.

FY2015:

Seller	Buyer	MOU Title	Date Entered	Termination Date
Office of the Chief Technology Office (OCTO)	DMPSJ	Telecom & RTS Collection	October 1, 2014	September 30, 2015
Office of Finance Resource Management (OFRM)	DMPSJ	DCNET	October 1, 2014	September 30, 2015

FY2016:

Seller	Buyer	MOU Title	Date Entered	Termination Date
Office of the Chief Technology Office (OCTO)	DMPSJ	Telecom & RTS Collection	October 1, 2015	September 30, 2016
Office of Finance Resource Management (OFRM)	DMPSJ	DCNET	October 1, 2015	September 30, 2016



Metropolitan Police Department	DMPSJ	Implementation of DMPSJ – MPD (employee detail)	January 15, 2016	September 30, 2016
--------------------------------	-------	---	------------------	--------------------

10. Please list the ways, other than memoranda of understanding, in which the agency collaborated with analogous agencies in other jurisdictions, with federal agencies, or with non-governmental organizations in FY15 and FY16, to date.

DMPSJ serves on interagency governmental entities, such as the Criminal Justice Coordinating Council, the Metropolitan Washington Council of Governments, and the Homeland Security Commission. Additionally, DMPSJ has regular interaction with federal criminal justice partners, such as the U.S. Attorney’s Office for the District of Columbia, the Court Services and Offender Supervision Agency, the Pretrial Services Agency, and Court Support Services Division, and the judicial system.

11. Please list all currently open capital projects, including an update on all capital projects under the agency’s purview in FY15 and FY16, to date, including the amount budgeted, actual dollars spent, and any remaining balances. In addition, please provide:

- a. An update on all capital projects begun, in progress, or concluded in FY14, FY15, and FY16, to date, including the amount budgeted, actual dollars spent, and any remaining balances.

DMPSJ has no capital projects.

- b. An update on all capital projects planned for FY16, FY17, FY18, FY19, FY20, and FY21.

DMPSJ has no capital projects.

- c. Do the capital projects begun, in progress, or concluded in FY14, FY15, or FY16 to date have an impact on the operating budget of the agency? If so, please provide an accounting of such impact.

DMPSJ has no capital projects.

12. Please provide, as an attachment, a list of all budget enhancement requests (including, but not limited to, capital improvement needs), for FY15 and FY16, to date. For each, include a description of the need and the amount of funding requested.

DMPSJ had no budget enhancement requests for FY15 (as of January 1, 2015) or FY16 to date.

13. Please list, in chronological order, every reprogramming in FY15 and FY16, to date, that impacted the agency, including those that moved funds into the agency, out of the agency, and within the agency. Include the revised, final budget for your agency after the



reprogrammings for FY15 and FY16. For each reprogramming, list the date, the amount, the rationale, and the reprogramming number.

DMPSJ did not have any reprogrammings for FY15 (as of January 1, 2015) or FY16.

14. Please list each grant or sub-grant received by your agency in FY15 and FY16, to date. List the date, amount, and purpose of the grant or sub-grant received.

DMPSJ did not receive any grants or sub-grants in FY15 (as of January 1, 2015) or FY16.

15. How many FTEs are dependent on grant funding? What are the terms of this funding? If it is set to expire, what plans (if any) are in place to continue funding?

DMPSJ does not have any FTEs dependent on grant funding.

16. Please list all pending lawsuits that name the agency as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant financial liability and/or will result in a change in agency practices, and the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success. For those identified, please include an explanation about the issues involved in each case.

DMPSJ does not have any pending lawsuits that name the agency as a party.

17. Please provide the total number of administrative complaints or grievances that the agency received in FY15 and FY16, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received.

DMPSJ has not received any administrative complaints or grievances in FY15 (as of January 1, 2015) or FY16.

Should a complaint or grievance be filed, DMPSJ would follow the Department of Human Resources (DCHR) guidelines for non-union employees. Union employees have the option to follow the process outlined by DCHR or their collective bargaining agreement. The process, outlined in chapter 16 of DCHR's personnel manual, requires:

- A grievance to be in writing, contain sufficient detail to identify and clarify the basis for the grievance, and specify the relief requested.
- Generally, a grievance must be presented to an official, who will be referred to as the "grievance official" and who has the authority to grant the relief sought.
- The grievance official shall attempt to resolve a grievance through the mediation or non-binding alternative dispute resolution mechanism, or any other similar procedure. If the grievance is resolved, the parties may agree to dismiss the action.
- The grievance official shall inform the grievant, in writing, of the decision on the grievance.

The agency is required to:

- Ensure prompt handling of grievances;
- Reasonably make the system known to all employees;
- Provide for mediation;
- Ensure copies of the grievance procedure and alternative dispute resolution procedures are made available upon request to an employee, former employee or applicant for employment; and
- Ensure each grievant or witness freedom from restraint, coercion, interference, discrimination, or reprisal by any official of the agency for the act of filing or supporting a grievance.

18. Please list and describe any ongoing investigations, audits, or reports on the agency or any employee of the agency, or any investigations, studies, audits, or reports on the agency or any employee of the agency that were completed during FY15 and FY16, to date.

DMPSJ is not aware of any ongoing or completed investigations, audits, studies, or reports on the agency or any of its employees in FY15 (as of January 1, 2015) or FY16.

19. Please describe any anticipated spending pressures for FY16. Include a description of the pressure, the estimated amount, and any proposed solutions.

DMPSJ does not anticipate any spending pressures in FY16.

20. Please provide, as an attachment, a copy of the agency’s FY15 performance plan. Please explain which performance plan objectives were completed in FY15 and whether or not they were completed on time and within budget. If they were not, please provide an explanation.

See Attachment C.

Objective	Status	Explanation
Coordinate with all cluster agencies to ensure they stay within budget.	Completed	All cluster agencies ended the fiscal year within budget.
Assist cluster agencies in achieving their operational goals through monthly meetings and performance reports.	Completed	Many of the cluster agencies were able to meet a substantial portion of their performance plans measures through oversight and assistance from DMPSJ.
Foster a collaborative relationship with all District agencies to allow for the achievement of public safety goals.	Completed	Through interagency collaboration, DMPSJ has developed and implemented strategies to address public safety and justice issues, including the Community Stabilization Program and the deployment of body-worn cameras for more than 2,700 MPD officers.



21. Please provide, as an attachment, a copy of your agency’s FY16 performance plan as submitted to the Office of the City Administrator.

See Attachment D.

22. Please provide the number of FOIA requests for FY15 and FY16, to date. Include the number granted, partially granted, denied, and pending. In addition, please provide the average response time; the estimated number of FTEs required to process requests, and the estimated number of hours spent responding to these requests.

In FY15, DMPSJ received three FOIA request. In FY16, DMPSJ has received one FOIA request.

FOIA request	Hours spent on request	Date received	Date responded	Disposition	Number of Days
1	N/A	1/26/15	3/23/15	Partially granted	>26
2	N/A	5/27/15	6/17/15	Granted	<15
3	N/A	5/18/15	6/2/15	Partially granted	<15
4	N/A	1/22/16	N/A	Pending	N/A

23. Please provide a list of all studies, research papers, reports, and analyses that the agency prepared, or contracted for, during FY15 and FY16, to date. Please state the status and purpose of each. Please submit a hard copy to the Committee.

DMPSJ did not prepare or contract for any studies, research papers, reports, or analyses during in FY 15 (as of January 1, 2015) or in FY16.

Personnel

1. Please separately list each employee whose salary was \$110,000 or more in FY15 and FY16, to date. Provide the name, position number, position title, program number, activity number, salary, and fringe. In addition, state the amount of any overtime or bonus pay received by each employee on the list.

FY2015:

Employee Name	Position Number	Position Title	Program Number	Activity Number	Salary	Fringe
Donahue, Kevin	00073530	Deputy City Administrator	1000	1090	185,000.00	35,150.00
Quander, Paul	00073530	Deputy Mayor	1000	1090	190,550.00	36,204.50
Booth, Quincy L	00073531	Chief of Staff	1000	1090	128,750.00	24,462.50



FY2016:

Employee Name	Position Number	Position Title	Program Number	Activity Number	Salary	Fringe
Donahue, Kevin	00044249	Deputy City Administrator	1000	1090	190,550.00	36,204.50
Thompson, Emile	00073610	Legislative & Policy Analyst	1000	1090	110,864.05	21,064.17
Gil, Helder	00086138	Legislative Analyst	1000	1090	113,853.00	21,632.07

2. Please list in descending order the top 25 overtime earners in your agency in FY15 and FY16, to date. For each, state the employee's name, position number, position title, program number, activity number, salary, fringe, and the aggregate amount of overtime pay earned.

DMPSJ did not have any overtime earners in FY15 (as of January 1, 2015) or in FY16.

3. For FY15 and FY16, to date, please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

No bonuses or special award payments were made in FY15 or FY16 to date by DMPSJ.

4. Please provide each collective bargaining agreement that is currently in effect for agency employees. Please include the bargaining unit and the duration of each agreement.

One DMPSJ employee is covered by a collective bargaining agreement:

CBU Service Code: FAA (NAGE R3-5)
Duration: March 8, 2007 to September 30, 2010
Bargaining Unit: C1 (Compensation Unit 1)

The collective bargaining agreement is attached as Exhibit 1.

Agency Operations

1. Please provide an organizational chart of the agencies under the jurisdiction of the Deputy Mayor for Public Safety and Justice in his capacity as Deputy Mayor and as Deputy City Administrator.

See Attachment E for the organization charts for agencies under DMPSJ.

See Attachment F for the organization charts for agencies under the Deputy City Administrator.

2. What are your top five priorities for the agency? Please provide a detailed explanation for how the agency expects to achieve or work toward these priorities in FY16 and FY17.



1. Transform emergency medical services in the District into a premier system.

The Fire and Emergency Medical Services Department provides pre-hospital emergency medical care to all residents and visitors in the District. Time-sensitive illnesses, such as cardiac arrest, stroke, trauma, and myocardial infarction, require a quick and deliberate response in order to save the patient’s life. Early recognition, activation of the EMS system, and bystander intervention are all crucial to the District’s overall health and wellness. FEMS provides highly trained and efficient deployment of emergency medical personnel to ensure fast responses and appropriate pre-hospital medical care. FEMS also conducts public training and education programs on how to perform CPR and use an Automatic External Defibrillator (AED). DMPSJ is working with FEMS to refocus demand for EMS care from individuals with non-emergency medical needs to more effective healthcare options through, education, access, and prevention.

2. Reduce violence in the District.

To reduce violence in the District, we must lower the crime rates and decrease the devastating effects of violence. To improve our crime rates, the District must develop prevention programs that provide opportunities for at-risk populations, arrest those who commit crimes and terrorize their community, help returning citizens successfully re-integrate, and ensure our residents and visitors feel safe. To reduce the effects of violence, we must employ a public framework that addresses the underlying causes and the acute needs of individuals and communities most traumatized by violence.

3. Make the District a model city for police-community relations.

Currently, the Metropolitan Police Department has a strong relationship with communities within the District; however, there is always room for improvement. First, police the District will administer surveys to create a baseline level of community satisfaction. Based on these results, we will identify strengths and areas for improvement. MPD will then take the lead in a number of these fields, through the implementation of body-worn cameras, community engagement events, and integrating communities into the public safety conversation.

4. Improve outcomes for survivors of violence, especially victims of domestic and sexual violence.

Reducing instances of domestic and sexual violence – and improving outcomes for survivors – takes a holistic approach by multiple District agencies and health care providers. Proper resources must be made available to survivors so they can move past traumatic experiences. A concerted effort must be made to stop repeat offenders, while also focusing on first-time offenders and prevention efforts.

5. Ensure the District is prepared for disasters and emergencies.

The District must be prepared for both man-made disasters and natural emergencies. To maximize disaster preparedness, the District needs to increase its overall resiliency through community engagement and training, conducting full-scale exercises, and better planning among District agencies. We will meet this goal through cooperative efforts of community preparedness, resiliency, and disaster management.



3. Please describe three of the agency's most significant accomplishments in FY15 and FY16, to date.

Ensured the selection or retention of strong leadership at key public safety agencies, such as the Metropolitan Police Department, the Fire and Emergency Medical Services Department, the Office of Victim Services, the Homeland Security and Emergency Management Agency, the Department of Forensic Sciences, and the Office of Unified Communications.

Developed and launched the Community Stabilization Program to coordinate an interagency response to outbreaks of violence that had the potential of leading to a cycle of retaliation and violence.

Coordinated the District's preparedness and response efforts during multiple emergency events, including the after-action review of the L'Enfant Plaza Metro Station incident, the Papal visit, and multiple snowstorms.

4. Please describe what steps the agency has taken to monitor performance of the local public safety and justice agencies during FY15 and FY16, to date.

DMPSJ conducts monthly meetings with public safety agency directors and receives weekly reports from each agency on its performance and hot topics. The Deputy Mayor meets or speaks on a weekly basis with most of the agency directors and has nearly daily interaction with each when necessary. DMPSJ reviews daily data reports on issues such as crime, EMS calls for service and dispatch times, ambulance availability, FEMS tablet connectivity, and incidents or upcoming events that could trigger an emergency response.

Finally, DMPSJ, through the Office of the City Administrator performance management database, reviews and makes recommendations for each agency's performance strategy, metrics, and implementation plans.

5. What is the status of the Motor Vehicle Theft Prevention Commission?

The Administration is reviewing whether there is an ongoing need for the Commission. Although the Commission was established in 2008, it remained dormant until 2013 when it met four times and issued a report. When the Commission was first created in 2008, the District recorded 5,328 motor vehicle thefts. Since then, that number has dropped by 47 percent. As a result, we are reviewing whether the Commission still meets a critical need of District residents or whether its purpose can be better accomplished through District agencies, such as the Metropolitan Police Department and the Office of the Attorney General.

6. Please describe the work of the Community Stabilization Project in detail.



Last year, DMPSJ developed and launched an interagency Community Stabilization Program which brings an array of available government services and programs directly into the homes of families traumatized by violence. The Program cuts across four Deputy Mayors' clusters, comprising about a dozen government agencies, and has provided services to more than 180 individuals affected by crime, in both a responsive and preventive manner. Mayor Bowser is considering an expansion of the Community Stabilization Program's efforts to respond to a larger segment of our communities suffering from violence.

- a. How many individuals have been served by the Project, and what is the distribution by police service area?

Since the inception of the Community Stabilization Program, more than 180 individuals have been provided services. In 2015, the Program focused on five specific Police Service Areas (PSAs 507, 602, 604, 702, and 705), with 43 responses to those PSAs:

PSA	Program Responses
507	2
602	4
604	6
702	12
705	6

The Program also responded 13 times to individuals in several other PSAs; each response was based on the nature of an incident, including those involving juveniles or believed to be gang/crew related.

Additionally, the Program worked with 20 families in each of the five PSAs identified by MPD and the Health and Human Services cluster agencies being in need of additional services and without having suffered a violent episode. The Program staff made multiple home visits with each these families, engaged them to enroll in DOES and DPR programs, and followed up with the Department of Behavioral Health, as needed, during the summer of 2015.

- b. How does the Project measure success, and using that metric, how would you describe the Project's success?

DMPSJ has developed three metrics to measure the effectiveness of the Community Stabilization Program. First, is whether the affected families were willing to participate in the Program and receive direct assistance from District agencies. Second, whether the District agencies followed through and provided the services identified as necessary for the families. Finally, the Program reviews whether the serviced individuals have had any further contacts with law enforcement or been the victims of violence.



Thank you for the opportunity to provide you with an update on the FY 2015 accomplishments of the Office of the Deputy Mayor for Public Safety and Justice.

Sincerely,



Kevin Donahue
Deputy City Administrator
Deputy Mayor for Public Safety and Justice



